

Dear Applicant:

Thank you for applying for one of our Leadership camps. Following this letter, you will find the Leadership Camp application packet.

Please complete all pages of the above application and return them to:

LEADERSHIP CAMP APPLICATIONS  
Hamilton Area YMCA Sawmill Branch  
185 Sawmill Rd.  
Hamilton, NJ 08620

If you have any questions, please contact the camp office at (609) 581-9622 extension 21100 Monday through Friday 9:00 a.m. to 5:00 p.m. We will be happy to assist you.

The camp office will contact you in May to schedule an interview, after all paperwork has been returned. On the following page is a checklist to help stay organized with everything that needs to be turned in.

Thank you for your interest in the Leadership Camp Program, we look forward to seeing you soon!

Sincerely,

Rich Clayton

Sawmill Camp and Program Director  
Hamilton Area YMCA Sawmill Branch  
185 Sawmill Rd.  
Hamilton, NJ 08620  
609-581-9622 x 21105  
609-581-324-9845 fax  
[richclayton@hamiltonymca.org](mailto:richclayton@hamiltonymca.org)  
[www.hamiltonymca.org](http://www.hamiltonymca.org)

**Leadership Camp Checklist**

*Save this sheet to keep you organized.*

- \_\_\_\_\_ 2017 Summer Camp Registration Form (not included)  
-Filled out and registered with the desk
- \_\_\_\_\_ E.D.G.E. L.I.T. C.I.T. Program Overviews (page 3-4)
- \_\_\_\_\_ Leadership Camp Application filled out/ turned in (page 5)
- \_\_\_\_\_ Essay written and turned in (questions on page 5)
- \_\_\_\_\_ Parent/Leadership Camper signed contract (page 6)
  
- \_\_\_\_\_ Three references mailed in (page 7, 8, and 9)  
Only three references required regardless of how many camps you are applying for.
- \_\_\_\_\_ Interview Scheduled:  
-Potential Leadership Camper will be called to schedule an interview the week of May 1.  
  
- If applying for more than one Leadership camp only one Interview will be required.

\*\*\*\*\*

My interview is scheduled on  
*Your interview will be scheduled after the checklist above is completed*

Day: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Place: **Sawmill Branch**  
185 Sawmill Road, Hamilton, NJ 08620

**Hamilton Area YMCA  
Sawmill Summer Camp  
Leadership Camp Overviews**

### **E.D.G.E Program Overview**

#### WHAT IS THE E.D.G.E. PROGRAM?

Give your child the EDGE! Prepare your tween or teen for the Real World while having a blast and making friends! E.D.G.E teaches responsibility, cooperation, teamwork, leadership, goal setting, problem solving, conflict resolution and the rewards of giving to others. E.D.G.E. campers will leave with a sense of accomplishment and self-esteem will follow them through school, work and beyond.

Campers will participate in supervised volunteer activities at local not for profit organizations as well as in experiential learning at challenge courses, rock climbing and high ropes courses. Volunteer activities may include visits to local food pantries, senior living residences, children's activity centers, etc.

#### TRAINING

E.D.G.E. Participants will be exposed to an extensive training during camp week. Learning opportunities include, but are not limited to leadership development, breaking stereotypes, improving job skills, importance of giving, and the importance of first impressions

These sessions will be led by the E.D.G.E. counselor, guest speakers, and members of the YMCA family who have an expertise in leadership programs.

### **Leader in Training Program Overview**

#### WHAT IS THE LEADER IN TRAINING PROGRAM?

The Leaders in Training Program is designed to give selected middle school age students (12-13 years of age, grades 7 and 8) the opportunity to learn and develop leadership and program skills in our Summer Day Camp Program. This program is for those students who have serious interest in learning about leadership and responsibility. The L.I.T.'s will participate in group initiatives, problem solving games, and teen oriented activities that are not available to other campers.

#### TRAINING

Through supervised group leadership opportunities, L.I.T.'s learn the skills and responsibilities necessary to become a leader by participating in all camp events. While in the program, L.I.T.'s develop values, environmental awareness, camping skills and the confidence necessary to make the transition from camper to L.I.T. when they turn 12(counselor in training).

## Counselor in Training Program Overview

### WHAT IS THE COUNSELOR IN TRAINING PROGRAM?

The Counselor in Training Program is designed to give selected High School age students (14-15 years of age, grades 9 and 10) the opportunity to learn and develop leadership and program skills in our Summer Day Camp Program. This program is for those students who are seriously interested in learning about leadership and responsibility. The program consists of training and actual work experience with a small group of campers under the supervision of a YMCA staff person. Maturity and a sincere desire to work with children are essential.

### THE PROGRAM

*This is a Three-week program.* Through supervised group leadership opportunities, C.I.T.'s learn the skills and responsibilities necessary to become a leader by participating in all camp events. While in the program, C.I.T.'s develop values, environmental awareness, camping skills and the confidence necessary to make the transition from camper to counselor. It is essential that all C.I.T.'s attend the entire three week program. **Participation in this program does not guarantee being hired as staff.** *Campers take from the program what they put into it.*

### WHAT IS THE ROLE OF THE C.I.T. IN THE DAY CAMP/SPECIALTY PROGRAM?

- A. The C.I.T. is a camper not a counselor. They will be learning from their assigned groups counselor and assisting them with daily camp activities.  
(A member of the YMCA staff will always be present and supervising.)
- B. The C.I.T. will meet with the C.I.T. supervisor twice a day, each day. The remainder of the day will be spent in assigned activities
- C. Reports will be given on a weekly basis.

### TRAINING

C.I.T.'s will be exposed to an extensive training program during camp. Learning opportunities include, but are not limited to pool safety, medical and health problems (what to observe and what to do), fire safety, planning/scheduling activities, as well as what is covered in our camp staff trainings. These sessions will be led by the C.I.T. Unit Leader and members of the YMCA family who have an expertise in leadership programs.

### PREREQUISITES

1. You must be the appropriate age for the Camp applying for.
2. A completed application demonstrating your interest in the program
3. An interview with the Camp Director and/or Unit Leader  
(you will be notified to schedule an interview)
4. An essay answering the three questions asked on page 5.
5. Three (3) references. The reference forms should be given to two people (other than relatives) who can evaluate your capabilities as a potential counselor.  
*(Teachers, Scout Leaders, Family for whom you baby-sat, Coach, former employers, etc.)*

\*You will need to supply your chosen references with a stamped envelope, addressed to:

LEADERSHIP CAMP REFERENCE  
Hamilton Area YMCA Sawmill Branch  
185 Sawmill Rd.  
Hamilton, NJ 08620

**Hamilton Area YMCA  
Sawmill Summer Camp  
Leadership Camp Application**

*Please fill this page out and attach it to essay*

All Leadership Camp applications must be received with a completed camper registration packet, and three personal references.

Today's Date\_\_\_\_\_

Name\_\_\_\_\_ Age\_\_\_\_\_ Sex\_\_\_\_\_ Birth Date\_\_\_\_\_

Current Grade\_\_\_\_\_ School Attending\_\_\_\_\_

How did you learn of the Sawmill Summer Camp Leadership Camp programs?  
\_\_\_\_\_

Do you have a required amount of volunteer hours needed for school? YES / NO

If yes, how many is required? \_\_\_\_\_

How many have do you have left to fulfill? \_\_\_\_\_

**EDGE Essay Questions:**

Please answer the following questions in essay format. Please print clearly or type.

1. What is the reason that you want to volunteer?
2. What does volunteerism mean to you?
3. What impact do you wish to make in the community?
4. Have you volunteered in the past? If so in what capacity. If no why not?

**LIT and CIT Essay Questions:**

Please answer the following questions in essay format. Please print clearly or type.

1. What does the YMCA mean to you?
2. What is the reason that you want to be in this program.  
If applying for more than one please answer for each one.
3. Are there any experiences, skills or qualifications, which you feel would especially fit you for inclusion in this program?
4. Why should we accept you into this Leadership Training Program?

*Please read carefully and sign:*

I understand that if I am accepted into a Leadership Camp at The Hamilton Area YMCA Sawmill, I will be expected to act in a responsible manner. I will be learning things that will not just make me a better person but more a responsible counselor, with leadership skills that I can use in life. I understand that If I do not follow accepted. guidelines, that I can be asked to leave the program.

\_\_\_\_\_

Participants' Signature

Parent's Signature

**Hamilton Area YMCA  
Sawmill Summer Camp**

**Parent and Leadership Camp  
Participant Behavioral Agreement**

Please review the agreement with your child, sign, and send the agreement along with your registration form:

The Sawmill Summer camp strives to create a SAFE and CARING Community. We want all children to feel welcomed and accepted. We promote and encourage the YMCA character values of Caring, Honesty, and Respect Responsibility. The basic rules of camp are simple.

Be **CARING** towards yourself and others.

Be **HONEST** and forthcoming in your interactions with campers and staff.

Be **RESPECTFUL** of campers and staff.

Be **RESPONSIBLE** with YMCA equipment and property.

All the camp staff at the YMCA wants your stay to be safe and enjoyable. By following and abiding by the rules and guidelines, your stay promises to be memorable.

- I will be respectful of everyone at camp. I will not swear or speak disrespectfully of campers or staff and I will not bully or harass other campers
- I will be responsible and respectful of the YMCA by keeping my areas clean. I will participate in a daily camp clean up and I understand that I may be asked to do small chores around camp
- I will respect the property of others by asking to share and I will not steal
- I will not use alcohol, drugs, or tobacco products at the YMCA

I understand my behavior can affect the experience of other campers. By signing this agreement, I understand that if at any time I do not adhere to these guidelines or my counselor and camp administrator deem my behavior as inappropriate, my parents may be called and I may be asked to leave camp **without a refund**.

Participant Name (please print)\_\_\_\_\_

Participant Signature\_\_\_\_\_

Parent's/Guardian's Signature\_\_\_\_\_

Date\_\_\_\_\_

**Hamilton Area YMCA  
Sawmill Summer Camp  
LEADERSHIP CAMP APPLICATION REFERENCE**

APPLICANT: Give each one of your three references a copy of this form along with a stamped addressed envelope to:

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Hamilton Area YMCA Sawmill Branch  
185 Sawmill Rd.  
Hamilton, NJ 08620

\_\_\_\_\_ is applying to be a participant in one of the following Camps  
(Applicant's Name)

**E.D.G.E. Program** (*Educate, Develop, Give, Experience*), **Leader in Training Program, or Counselor in Training Program.**

Entrance is based on an essay, an application, and your reference. Please answer carefully. Admission is limited. All information will be held in strict confidence.

Please rate using the following grading system: 1 = not good....5 = excellent

	1	2	3	4	5
Caring					
Personal Appearance					
Initiative					
Creativity					
Responsibility					
Works well under pressure					
Takes pride in work					
Maturity level					
Sense of humor					

Please feel free to use the back of this page for extra space to tell us more about the applicant.

1. How long have you known the applicant? \_\_\_\_\_ In what capacity? \_\_\_\_\_

2. Would you trust the applicant volunteering offsite? \_\_\_\_\_

3. How do you feel the applicant would perform in a volunteer situation?

\_\_\_\_\_

Please elaborate? \_\_\_\_\_

\_\_\_\_\_

Name \_\_\_\_\_ Signature \_\_\_\_\_

If further information is needed, would you permit us to talk to you by phone? \_\_\_\_\_

Phone \_\_\_\_\_ Date of this Reference \_\_\_\_\_

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Sawmill Summer Camp  
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