



Hamilton Area YMCA 2019 – 2020 BASE (Before and After School Enrichment) Program Registration Procedures

Re-Registration for Returning Participants begins April 1, 2019

To be eligible for re-registration, you must meet the following requirements:

1. Child must be currently enrolled in one of the Hamilton Area YMCA's Child Care Programs.
2. The current tuition is paid in full
3. There are no outstanding balances for the 2018 – 2019 school year or for any Hamilton YMCA program. (with the exception of summer camp 2019).

The following is required for each child on the day of registration:

1. Registration must be completed in person at the Child Care Office
2. Each child that is registered for the 2019 – 2020 school year will receive a FREE Hamilton Area YMCA Youth Program Membership valid September 1, 2019 – August 31, 2020. If child is removed from the program, the membership will be terminated.
3. Completed One (1) page Before and After School Renewal form (downloaded from the website)* per child.
4. A \$50 non-refundable, non-transferable deposit towards the first month's tuition per child
5. If you choose the bank draft option, the \$50 deposit will not be required. See below:

If you would like to sign up or re-sign up for Bank Draft for the 2018 – 2019 school year, you must do so at the time of registration. Payments will be automatically taken from your checking account or credit card on the first of each month September – June. If you elect to have the payment withdrawn from a checking account, please bring a voided check with you. **Bank Draft forms can be downloaded from the website.**

Payment may be made in the form of a money order or check **MADE PAYABLE TO THE HAMILTON AREA YMCA**, cash (exact change only), or credit/debit card.

Siblings of current participants, who are registering for the 2019 – 2020 school year, are eligible to register beginning on April 1, 2019. There is a one-time \$25.00 registration fee for all new participants and they will need to complete a membership application, the four (4) page registration packet, and an orange emergency card.

Office hours are Monday – Friday from 9:00 a.m. – 5:00 p.m. The office will be open from 9:00 a.m. – 12:00 p.m. on Saturday, April 6 and Saturday, May 4. Summer office hours are June 17 – August 29 and will be Monday – Thursday from 8:00 a.m. – 4:00 p.m.

We will be taking registration at the schools from 3:45 – 5:45 p.m. on the following dates

Alexander – Tuesday, April 9	Robinson – Monday, April 8
Kisthardt – Monday, April 29	Sayen – Friday, April 5
Kuser – Wednesday, April 24	Sunnybrae – Wednesday, April 10
Langtree – Monday, April 1	University Heights – Tuesday, April 23
McGalliard – Wednesday, April 3	Yardville – Thursday, April 11
Mercerville– Thursday, April 4	Yardville Heights – Friday, April 26
Morgan – Tuesday, April 2	

All children must be registered by 08/15/2019 to start on the first day of school.

Register early to guarantee your child's spot for the 2019 – 2020 school year. Registration is open to new participants on May 1, 2019.

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**Renewal form for BASE can be downloaded on our website at hamiltonymca.org. Click "Child Care/Enrichment" then on "BASE Before and After School Enrichment" It is very important that you read the School Age Parent Handbook and all policies prior to downloading the renewal form.*