

Open Registration for New Participants

Open Registration for new program participants begins on Monday, May 2. Registration must be completed in person at the Child Care Administrative Office which is located in the Cranbrook Building adjacent to the JKR branch. The office is open Monday - Friday from 9:00 a.m. - 5:00 p.m. Between June 20 and September 2 Office Hours are Monday - Friday from 8:00 a.m. - 4:00 p.m.

The following is required for each child on the day of registration:

1. **A completed Hamilton Area YMCA membership application. Each child registered for the 2016 - 2017 school year will receive a FREE Hamilton Area YMCA Youth Program Membership valid September 1, 2016 - August 31, 2017. If child is removed from the program, the membership will be terminated. (Downloaded from the website)**
2. **Completed Four (4) page Before and After School Registration packet (Downloaded from the website)* per child.**
3. **A one time \$25.00 Program Registration Fee for each new participant.**
4. **A \$50 non-refundable, non-transferable deposit towards the first month's tuition per child.**
5. **If you choose the bank draft option, the \$50 deposit will not be required. See below:**

If you would like to sign up for Bank Draft for the 2016 - 2017 school year, you must do so at the time of registration. Payments will be automatically taken from your checking account or credit card on the first of each month September-June. If you elect to have your payments taken directly from a checking account, please bring a voided check with you. **(Bank Draft forms can be downloaded from the website)**

Please allow time to fill out One Emergency Card per child at the time of registration.

Payment may be made in the form of a money order or check MADE PAYABLE TO THE HAMILTON AREA YMCA, cash, or credit/debit card. The \$25.00 program registration fee is separate from the monthly tuition payment and is non-refundable and non-transferable.

Registration is on a first come/first serve basis.

All children must be registered by Friday, August 19 to start on the first day of school.

Tuition payments are due by the first of each month. It is the responsibility of the parent to make sure tuition payments are made each month.

Fees for the 2016/2017 School year:

Before School Program - 7:30 a.m. - the start of school

5 days per week = \$99/month

3 days per week = \$89/month

2 days per week = \$79/month

After School Program - end of school day - 5:50 p.m.

5 days per week = \$171/month

3 days per week = \$155/month

2 days per week = \$145/month

After School Program - end of school day - 4:30 p.m.

5 days per week = \$155.00/month

One Time Registration Fee - \$25.00



Extended Office Hours:

Child Care Office Open
until 6:00 p.m. on
Thursdays in
May and June and
9:00 a.m. - 12:00 p.m. on
Saturday, May 14
& Saturday, June 11

* The four (4) page Before and After School Registration Packet for the 2016/2017 school year and membership application can be downloaded from our website at www.hamiltonymca.org. Click on "Pre K/School Age Care." *It is very important that you read the School Age Parent Handbook and all policies prior to downloading the enrollment packet.*