

Tuition Payment Policy

1. Monthly billing is run on the first of each month (or the next business day). Example: November 2026 billing will run on November 2nd due to November 1st being a weekend. A \$10 late fee will be assessed per child, per program, for any payment not received by 5pm on the 7th of the month.
2. There is a discount of \$20.00 per month for each subsequent child in the family per child per program.
3. The monthly tuition is a set tuition based upon 180 days of school. The same monthly tuition rate is charged for each month from September through June, regardless of holidays, or emergency school closings.
4. There is no credit for days missed due to vacation, illness, suspension, inclement weather, or other circumstances. There is no reimbursement of fees for days missed.
5. Payments are to be made:
 - Via an automatic payment (for more information about bank draft, see below)
 - Access your online portal via our website (www.hamiltonymca.org)
 - Please ensure a stored payment is on file (credit, debit or bank account)
6. IT IS THE PARENTS/GUARDIANS RESPONSIBILITY TO MAKE SURE PAYMENTS ARE RECEIVED ON AUTOMATIC PAYMENT DATE. Any unapproved payments will be retried up to 3 times. The account must be current each month to remain in the programs.
7. We reserve the right to require a change to credit card if there are repeated ACH returns. Failure to comply with the payment agreement may result in termination from the program.

Automatic Payments

Automatic Payments allow you the convenience of having payments automatically withdrawn from your account. Payments will be automatically taken from your checking account or credit card on the first of each month September-June. If you use a credit card that expires prior to the end of the draft contract, it is the parent's responsibility to update the payment method on file before the card's expiration date. **If you need to remove your child from the program, the completed schedule change/drop request form must be emailed to sderrico@hamiltonymca.org by the 15th of the month prior to the change.** If required notification is not given, the parent/guardian will be responsible for the tuition payment. Credits/refunds are not available.

