

Tuition Payment Policy

1. Monthly billing is run on the first of each month (or the next business day). Example: September 2025 billing will run on September 2nd due to September 1st being a holiday. A \$10 late fee will be assessed per child, per program, for any payment not received by 5pm on the 7th of the month.
2. There is a discount of \$20.00 per month for each subsequent child in the family per child per program.
3. The monthly tuition is a set tuition based upon 180 days of school. The same monthly tuition rate is charged for each month from September through June, regardless of holidays, or emergency school closings.
4. There is no credit for days missed due to vacation, illness, suspension, inclement weather, or other circumstances. There is no reimbursement of fees for days missed.
5. Payments may be made:
 - Suggested Method - via bank draft (for more information about bank draft, see below)
 - In your online portal via our website (www.hamiltonymca.org) using a credit/debit/ACH account.
6. IT IS THE PARENTS/GUARDIANS RESPONSIBILITY TO MAKE SURE PAYMENTS ARE RECEIVED BY THE DUE DATE. If a parent/guardian is late on multiple monthly payments, they will be required to set up automatic payments. The account must be current each month to remain in the programs.
7. THERE IS AN ADDITIONAL CHARGE OF \$25.00 FOR CHECKS THAT ARE RETURNED. If a family has two checks returned within a contract period, personal/business checks will no longer be accepted for the remainder of the contract. Failure to comply with the payment agreement may result in termination from the program.

Bank Draft:

Bank Draft option is available for your monthly tuition payment. Bank Draft allows you the convenience of having payments automatically withdrawn from your account. Payments will be automatically taken from your checking account or credit card on the first of each month September-June. If you use a credit card that expires prior to the end of the draft contract, it is the parent's responsibility to update the payment method on file before the card's expiration date. If you need to remove your child from the program, a 15-day written notice is required to stop a monthly draft payment. Withdrawal with less than 15 days' notice will result in a forfeit of the payment.